

APPLICATION FOR FOOD BUSINESS LICENCE TEMPORARY FOOD LICENCE

Food Act 2006



This application refers to food businesses other than a fixed or mobile premises and includes, for example a stall or a tent at a festival. Use this form for a one-off event.

Applications must be submitted complete, with all requested documentation.

Maranoa Regional Council

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SECTION 1 - APPLICANT (LICENSEE) DETAILS

Company Name:		ABN:
Temporary Food Business Name:		
Individual/s Details		
<input type="checkbox"/> Mr	<input checked="" type="checkbox"/> Mrs	<input checked="" type="checkbox"/> Miss <input type="checkbox"/> Ms
Surname	First Name	
Residential address		
Suburb	State	Postcode
Postal Address		
Phone	Mobile	
Email		
Preferred Contact Persons Details		
Name		
Phone	Mobile	
Does the Applicant hold any food licences with any other local government?		
<input type="checkbox"/> No <input type="checkbox"/> Yes → Please indicate which local government and licence number below		

SECTION 2 – EVENT DETAILS

Name of Event
Event Organiser
Date(s)/ Approximate Dates of Event
Operating Times of Event
Location/Address of Event

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SECTION 3 – STALL INFORMATION

Is ALL food being prepared within the stall?

- YES NO → If no, please provide name, address and food licence of licenced premises

List ALL foods that will be used/sold

Stall makeup/construction (please tick)

- Floor** Concrete Plastic Tarpaulin Other (provide details)
- Ceiling** Tarpaulin Marquee Other (provide details)
- Walls** Tarpaulin Tent Other (provide details)

Method of transportation of food

- Delivered on site by supplier
- Private Vehicle → Provide details of vehicle

Registration Number

Make

Model

Food Storage

- Utensils** Single use Packaged Not Applicable
- Other (provide details)
- Cold Food Storage** Esky with ice Refrigerator
- Other (provide details)
- Hot Food Storage** Insulated Boxes Bain Marie
- Other (provide details)

Washing Facilities

Handwashing (soap type, drying method etc.)

Equipment Washing (detergent/sanitiser used etc.)

Sullage Disposal Details (how and where etc.)

Water Sources

Waste Disposal

Method of storage of waste (stall rubbish and outside for customer rubbish)

Method of disposal of waste

Temperature Control

- Digital Probe Thermometer Infrared Other (provide details)

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SECTION 4 – FOOD SAFETY SUPERVISOR

If an applicant does not know the details of the Food Safety Supervisor(s) at the time of application, do not complete this section. This will not effect the decision made on your application. However, you must provide details of your Food Safety Supervisor(s) within 14 days of receiving the licence.

Nominated Food Safety Supervisor (1)

Surname	First Name
Business Phone	Business Mobile

Nominated Food Safety Supervisor (2)

Surname	First Name
Business Phone	Business Mobile

SECTION 5 – SKILLS AND KNOWLEDGE

Please provide details of the skills and knowledge the applicant(s) has to sell safe and suitable food.

SECTION 6 – CHECKLIST REQUIRED

Items	Applicant	Council
<input type="checkbox"/> Completed and signed application form	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Food Safety Supervisors Statement of Attainment	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Food Menu	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Site Plan to scale and comply with Food Safety Standards 3.2.3	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Floor Plan to scale and comply with Food Safety Standards 3.2.3	<input type="checkbox"/>	<input type="checkbox"/>

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SECTION 7 – DECLARATION AND SIGNATURE

Has the applicant(s) had a licence suspended or cancelled under any food legislation?

No Yes → Please attach details

Has the applicant(s) ever been refused a licence under any food legislation?

If the applicant is a corporation or an incorporated association, an executive officer of the corporations or a member of the association's management committee are included

No Yes → Please attach details

Applicant Declaration and Signature

I/we hereby make application for a food licence – temporary under the Food Act 2006 as set out in this form.

I/we understand that the information provided in and with this renewal application, may be disclosed publicly under the Right to Information Act 2009 and Information Privacy Act 2009 as amended from time to time or if repealed then their substitutes.

I am aware that it is an offence to knowingly provide false or misleading information.

Name of Signatory

Position of Signatory e.g. owner, manager

Signature

Date

OFFICE USE ONLY

Fee

Date

Receipt Number

CM9 REF

Licence Number

Maranoa Regional Council is collecting your personal information in accordance with the *Local Government Act 2009* in order to assess your request. The information will only be used by authorised officers for the purpose of assessing your request. Your information will not be given to any other person or agency unless you have given us permission or we are required or allowed to by law.