

[qld.gov.au/getready](http://qld.gov.au/getready)

Prepare your household with all nine fact sheets:

- 1 Prepare your emergency plan
- 2 Prepare for evacuation
- 3 Prepare your emergency kit
- 4 Prepare your home
- 5 Tune into warnings
- 6 Check your neighbours
- 7 Pet emergency plan
- 8 Prepare your car
- 9 Prepare your business

Available in more than 20 languages online at: [disaster.qld.gov.au](http://disaster.qld.gov.au)

## Fact sheet

# 2

### Always remember:

If you live in an area prone to flood or storm surge, planning for an evacuation now can save you time and stress in the event of such an emergency.

On this page are three steps to help prepare evacuation arrangements for your emergency plan, as well as a checklist before you evacuate.

On the other side of this page is a suggested list of items to have prepared in your evacuation kit.

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# Prepare for evacuation

## 1. Research hazards and disaster management arrangements in your community.

- What potential hazards could impact your community? Is there any information on Disaster Management Plans for these hazards?
  - Check with your local library and local council for information and plans.
  - Check with your local council about local warning systems, evacuation process and nominated evacuation routes.
  - Find out if you live in a flood-prone area or evacuation zone. Do you need to make arrangements to stay with friends on higher ground?
- Ask about emergency and evacuation plans at your workplace, school, and childcare providers. Check if they need details of your household emergency contacts.
- What local support is available?
  - Ask for contact details of local agencies and record these on your Emergency plan.
  - If your household will need support to evacuate, find out what assistance is available.
- Become familiar with weather warnings issued by the Bureau of Meteorology ([www.bom.gov.au](http://www.bom.gov.au) and phone services).

## 2. DISCUSS possible scenarios and responses with your household.

- Discuss each hazard and potential scenarios.
  - What would you do in the event of each emergency?
  - Where might you be when such an emergency occurs?
3. Depending on the type of emergency, decide how you would keep in touch and where you would meet.
  4. Does everyone know the **Standard Emergency Warning Signal (SEWS)** and what to do when this warning is issued? *To learn more about SEWS visit [www.disaster.qld.gov.au](http://www.disaster.qld.gov.au)*
  5. Does everyone know to tune into the local ABC radio station to hear updates and warnings?
  6. You may also need to prepare for evacuation. Discuss where to go if you were unable to return home or if you have to leave your home.
  7. **Nominate two meeting places** in case of an emergency, **one nearby, another outside your neighbourhood**, everyone can easily get to.
  8. **Nominate two family members** or friends who do not live with you (**one local, one interstate**) to be household emergency contacts in case you and your family become separated. Ensure everyone know how to contact these people.
  9. Discuss medical conditions of household members. Include essential medications and dosages in your emergency kit.
  10. Discuss what preparations are needed for your pets (*also see Fact Sheet 7.*)

## Checklist for evacuation

- Has official advice been given to evacuate?
- Do you know where you will be evacuating to?
- Is your evacuation point further inland, on higher ground and secure?
- Do you know the preferred route for evacuation?
- Is your vehicle full of fuel?

## Have you packed your:

- 1. Evacuation kit?**  
*(See other side of this page.)*
- 2. Emergency kit?**  
*(Also see Fact sheet 3.)*
- 3. Emergency plan?**  
*(Also see Fact sheet 1.)*
- Do you have essential medications for your family?
- Have you packed important documents and valuables?
- Have you turned off all the power, gas and water mains to your home?
- Are your pets safe and secure?
- Have you secured and locked your home?
- Have you packed emergency water supplies?
- Have you checked on neighbours who are elderly or disabled?

**If you have completed the items above, then commence your evacuation plan.**

**If you are visiting or holidaying in Queensland, or interstate, and do not have family or friends to shelter with, contact your accommodation manager to identify options for evacuation.**

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Your evacuation kit should be kept in a sturdy, easy to carry bag or waterproof storage box and stored in a safe place that is easy to access.

Lined area for notes.

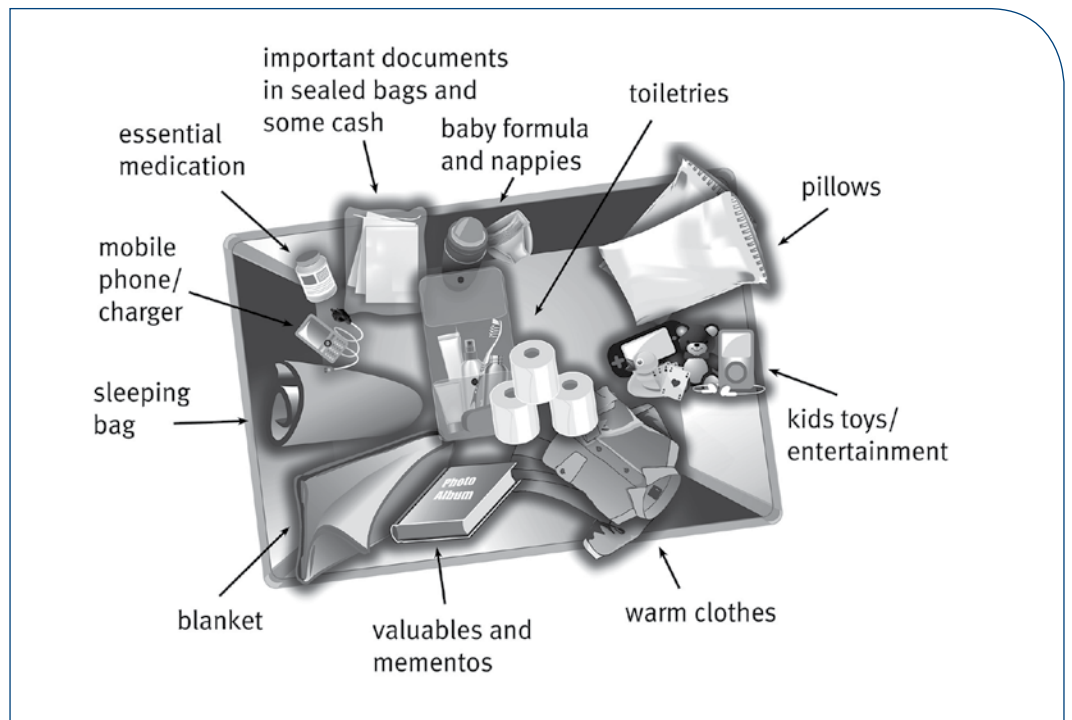
## Evacuation kit

### Items to include:

- Multiple changes of clothes for all household members, stored in watertight plastic bags (long pants, long sleeved shirts, hats and strong shoes are recommended)
- Extra essential medicines and repeat prescriptions
- Extra first aid supplies, sunscreen, insect repellent
- Extra toiletry and sanitary supplies
- Pillows, sleeping bags and blankets for each household member
- Books and games for children
- Extra baby formula, food and nappies (if required)
- Valuables, photos (prints, CDs, USB data stick) and mementos in waterproof plastic bags
- Extra money as cash
- Mobile phone, spare battery and charger
- **Your emergency kit** (also see Fact Sheet 3)
- **Your emergency plan** (also see Fact Sheet 1)

### Documents to include:

- Insurance papers for house and contents
- Insurance papers for vehicles and valuable items
- Inventory of valuable household goods
- Wills and life insurance documents
- House deeds/mortgage documents
- Birth and marriage certificates
- Passports/visa details
- Stocks and bonds
- Medicare and pension cards
- Immunisation records
- Bank account and credit card details
- Back-up copies of important computer files
- Copy of household emergency plan
- Emergency contact telephone numbers



at least 3 days is how long you may be without assistance