

## Maranoa Christmas Street Party

### Market Stall / Food Vendor Application Form

Please complete and sign the application form below and return to [LDO@maranoa.qld.gov.au](mailto:LDO@maranoa.qld.gov.au)  
 by **Friday, 15 November 2024**.

#### Event Details

**Date:** Thursday 5 December 2024  
**Location:** McDowall Street, Roma  
**Type of Event:** Community Christmas Celebration  
**Trading hours:** 5pm - 8:30pm  
**Stall set up:** 4pm - 4:45pm  
**Attendance:** Approx. 2000  
**Target Audience:** Residents & families in the Maranoa

DETAILS OF APPLICANT			
<b>Business / Organisation Name</b>			
<b>Contact Person</b>			
<b>ABN (if applicable)</b>			
<b>Postal Address</b>			
<b>Contact Number</b>			
<b>Email</b>			
<b>Are you a Not-For-Profit Organisation?</b>	Yes	No	
STALL DESCRIPTION			
<input type="checkbox"/> Market	<input type="checkbox"/> Food Stall	<input type="checkbox"/> Activity / Display	
<b>Stall Size:</b>	<input type="checkbox"/> 3x3m	<input type="checkbox"/> 6x3m	<input type="checkbox"/> Other _____
PLEASE LIST WHAT PRODUCTS YOU WILL SELL AND/OR WHAT ACTIVITIES YOU WILL CONDUCT			
<i>Please Note: This event aims to be environmentally responsible, therefore stallholders must supply reusable or recyclable packaging and biodegradable or compostable containers and utensils for the supply of products. Stallholders must comply with the Queensland Government's <u>ban on the use of single-use plastics</u>.</i>			

**FOOD VENDORS** (only complete if selling food items)

All food vendors must comply with the [Food Act 2006](#). If you are a not-for-profit organisation, you may be exempt from requiring a Food Business Licence. Please review the [Not-For-Profit Organisation Guidelines](#) and [Not-for-Profit Organisation Food Safety](#) documents.

**Do you have a Food Business Licence?**

 Yes

 No

**Food Business License Number:**

I have attached a current copy of my Food Business License with this application.

**POWER REQUIREMENTS**

Power is available for a limited number of sites and must be requested upon application. Stallholders are responsible for supplying their own complying (tested and tagged) electrical extension lead to connect to power and electrical lead covers. If you have not requested power prior to the event, you may not be granted access to power for the event.

**Does your stall require power?**

 Yes

 No

If yes, please specify your power requirements. In order to assess the energy requirements, please include a list of all equipment and amp usage. All appliances will be assigned to 10 amp or 15 amp circuits only.

**GAS CYLINDERS**

If you are utilising portable gas cylinders at the event, please refer to the [Queensland Government guidelines for managing gas safely at public events](#) and the [LPG gas safety checklist for outdoor events](#).

**Will you be using a gas cylinder on site?**

 Yes

 No

I have reviewed and will comply with the Queensland Government guidelines and checklist for managing gas at public events.

**PUBLIC LIABILITY INSURANCE**

All stallholders are required to have current Public Liability Insurance to the value of \$20,000,000.

**Do you have Public Liability Insurance?**

 Yes

 No

**EVENT SAFETY**

Event safety is a priority for Maranoa Regional Council. All stallholders must wear closed in shoes and a hi vis safety vest or clothing during event set up and dismantle. All marquees must be appropriately weighted and signage secured. Within the designated event site, vehicles must travel at no more than 5km per hour with hazard lights on. Stallholders must follow the direction of Council event staff at all times.

I agree to comply with the event's safety requirements outlined in the Stallholder Terms & Conditions

- I agree to comply with all laws, including workplace health and safety laws, and to demonstrate due diligence at all times.

#### DECLARATION

I have read and accept the Terms & Conditions and have retained a copy for my records. I declare that all information provided in this application to be true and correct. Should my application be successful, I agree to comply with all regulations governing the Maranoa Christmas Street Party.

**Name:**

**Date:**

**Signature:**

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