

RADF Grant Acceptance Agreement

Maranoa Regional Council is pleased to provide your organisation with funding as outlined below. Should you wish to accept Council's offer of funding please ensure you complete, sign and return this Grant Acceptance Agreement to Maranoa Regional Council within fourteen (14) days from the date of this agreement.

Please note that grant monies will not be dispersed until the Grant Acceptance Agreement has been received by Council and all other outstanding grants have been fully acquitted.

Recipient or Auspicing Organisation's Details – please complete			
Recipient's Name			
Auspicing Organisation			
Postal Address			
Contact Person		Position:	
Contact Numbers	Phone (Business hours)	Phone (After hours)	Mobile
Email Address:	ABN:		

Grant Details	
Grant Round:	Grant Year: Grant Category:
Project Name:	
Purpose of Grant:	
Project Start Date:	Project Completion Date:
Grant Payment Details - To expedite the release of fund, Council's preferred payment option is EFT	
Grant Amount Offered: \$	Total Cost of Project: \$
Please specify your preferred grant payment option.	
<input type="checkbox"/> Cheque	Payee Details:
<input type="checkbox"/> EFT	Account Name:..... Bank:
	Account Number:..... BSB:

Grant Acquittal Report Due Date:

General Terms & Conditions of Grant

The following conditions apply to all grants allocated through the RADF Program –

- i. Approval must be obtained from the Maranoa Regional Council RADF Committee (in writing) for any changes to your project. Changes can only occur once written approval has been granted.
- ii. The grant recipient will use the grant solely for the purpose agreed by the Maranoa Regional Council RADF Committee.
- iii. The grant recipient adheres to Schedule One (attached), RADF Acknowledgement Guidelines for Grant Recipients.
- iv. The grant recipient is required to submit an Outcome Report no more than eight (8) weeks after the conclusion of the project. (An electronic version is available on the website www.maranoa.qld.gov.au)
- v. This Letter of Offer shall be void unless executed by the grant recipient and returned with the required documentation to Maranoa Regional Council within 30 days of the date of this letter.
- vi. All promotional material, activities and events must include an acknowledgement of funding through the Maranoa Regional Council RADF program. Acknowledgement signage is available and should be displayed at your event — please contact Council's Arts and Culture Specialist – Kym Walters.
- vii. The grant recipient is responsible for the actions outlined in the offer.

NOTE: Important Acknowledgements

As RADF is a State and Local Government partnership, Maranoa Regional Council encourage the grant recipient to invite Councillors and the Local State Member to any promotions and activities that result from the funding.

Special Terms & Conditions of Grant

Agreement Certification

Agreement certification must be signed by the Chairperson, President or Chief Executive of the organisation.

I / We hereby accept the funding approved by Maranoa Regional Council under the RADF Grants Program and confirm that the funding will be utilized for the purpose as approved by Council and agree to the terms and conditions of such funding as specified herein.

Name: Position.....

Signature:..... Date (DD/MM/YY):

Witness Name:..... Witness Signature:.....

LODGMET OF AGREEMENT

Post to:	RADF Grants Program Maranoa Regional Council PO Box 620 Roma QLD 4455	
Or email to:	grants@maranoa.qld.gov.au	
Deliver to Council Customer Service Centres		
Roma – Cnr Bungil & Quintin Strs	Mitchell – 100 Cambridge St	Surat – 73 Burrowes St
Injune – 32 Hutton St	Yuleba – 20 Stephenson St	