

Documentation for Regional Sponsored Migration Scheme (RSMS) Visa Applications or Skilled Employer Sponsored Regional (SESR) visa (subclass 494)

- Payment for certification - \$617 (incl. GST)
- Form 1404 to be completed
(<http://www.border.gov.au/Forms/Documents/1404.pdf#search=form%201404>)

The following list is a suggested set of documents for Council to complete the RSMS Visa or SESR Visa assessment. Please note, this is a guide only, and not all documents listed are required.

- Proof of attempts to source staff locally (proof of advertisements in newspapers / on websites)
- Details of Business activity (nature and scope)
- ABN Number
- Financial or Annual Report
- Letter of Offer (for the nominee, if available)
- Nominee Details (passport, previous VISA (if applicable), qualifications etc)
- If the employer employs Australian citizens in the same or similar occupation:
 - Agreement or award which identifies the salary rate for those employees
- If the employer does not employ Australian employees in the same or similar work:
 - Agreement or award which identifies the salary rate which would apply if the business employed Australian employees in that position (or similar position)
- If the employer does not employ Australian employees in the same or similar work and there is no award rate, rate covered by an agreement or state industrial agreement that would apply to an Australian citizen in the same workplace:
 - Agreement or award which identifies the salary rate for Australian employees performing the same work in another organisation.

For more information on the RSMS Visa application process, please contact Council's Economic & Community Development Department on 1300 007 662.