



OUR LEGISLATIVE COMPLIANCE - OUR LEGISLATIVE COMPLIANCE - OUR LEGISLATIVE COMPLIANCE

**Part 5**

OUR LEGISLATIVE COMPLIANCE



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## Local Government Act 2009

### Identifying beneficial enterprises (s41)

A local government's annual report for each financial year must contain a list of all the beneficial enterprises that the local government conducted during the financial year.

Nil

### Identifying significant business activities (s45)

A local government's annual report for each financial year must—  
(a) contain a list of all the business activities that the local government conducted during the financial year; and

(Council resolution: SMB/07.2019/28)  
Airport  
Building certification  
Gas  
Quarry  
Roads  
Saleyards  
Sewerage  
Waste  
Water  
Plant

(b) identify the business activities that are significant business activities; and  
(c) state whether or not the competitive neutrality principle was applied to the significant business activities, and if the principle was not applied, the reason why it was not applied; and

Nil  
Not applicable

(d) state whether any of the significant business activities were not conducted in the preceding financial year, i.e. whether there are any new significant business activities.

Not applicable

### Annual review of the implementation of the annual operational plan (s104 (5) (b) (iv), s104 (7))

A local government must carry out a review of the implementation of the annual operational plan annually.

Our performance in focus (companion document to annual report)  
(Council resolution: SM/01.2020/14)

### Senior management remuneration packages (s201)

A local government's annual report for each financial year must state the total of all remuneration packages payable to the senior management and the number of employees in senior management who are being paid in each band of remuneration. Each band of remuneration is an increment of \$100,000. Senior management includes the Chief Executive Officer (CEO) and 3 Directors; collectively they are our Executive Leadership Team. One (1) Director position was vacant for the financial year. The total of all remuneration packages paid to the Executive Leadership Team of Council was \$835,666 for the 2019/20 financial year. The number of employees in senior management who are being paid each band of remuneration:

Total remuneration package (including superannuation)	Number of senior management employees (Executive leadership team)
\$250,000 - \$350,000	1
\$150,000 - \$250,000	2

## Local Government Regulation 2012

### Preparation of the annual report (s182)

Adopt annual report within one month after the QAO provides the Auditor General's Audit Report.

Final audit report received 9 October 2020.  
Annual Report adopted on 7 July 2021.

Annual report placed on Council website within two weeks after Council adopting the report.

Annual Report uploaded to website on 20 July 2021.

### Financial statements (s183)

The annual report for a financial year must contain —  
(a) the general purpose financial statement for the financial year, audited by the auditor-general; and  
(b) the current-year financial sustainability statement for the financial year, audited by the auditor-general; and  
(c) the long-term financial sustainability statement for the financial year; and  
(d) the auditor-general's audit reports about the general purpose financial statement and the current-year financial sustainability statement.

Pages 106 to 159  
Pages 163 to 164  
Pages 168 to 170  
General purpose financial statement - Pages 160 to 162  
Current-year financial sustainability statement - Pages 165 to 167

## Community financial report (s184)

The annual report for a financial year must contain the community financial report for the financial year.

Pages 98 to 99.

## Particular resolutions (s185)

The annual report for a financial year must contain -  
(a) a copy of the resolutions made during the financial year under section 250(1) - expenses reimbursement policy or amendment;

At the Council meeting held on 10 July 2019, the 2016 - 2020 term of Council considered a draft revised policy. The outcome from the meeting was that Council resolved as follows:

**Resolution No. GM/07.2019/04**

***That Council adopt the revised Expenses Reimbursement Policy (Councillors) as presented.***

At the Council meeting held on 24 July 2019, Council considered further policy amendments. The outcome of the meeting was that Council resolved as follows:

**Resolution No. GM/07.2019/56**

***That Council adopt the revised Expenses Reimbursement Policy (Councillors) as tabled, and including the following refinements to Appendix A Form:***

- ***the inclusion of Option 6 in relation to Section 4.6.1 - Mobile Devices (Calls and Data)***
- ***the inclusion of a statement that cross references to the Mandatory Councillors' Code of Conduct (State Government) in regard to SMS (Text Messages)***
- ***the addition of optional Skype to Options 3,4 and 6 under Section 4.6.1 of Appendix A Form***
- ***Update statement "Skype app for notification of short or urgent messages – with pin."***

At a special Council meeting on 3 June 2020, a new policy had been drafted for the new 2020 - 2024 term of Council. The initial outcome from the meeting was that Council resolved as follows:

**Resolution No. GM/06.2020/07**

***I vote that we lay this on the table until later in the meeting.***

At that same meeting, Council again considered the new draft policy. The outcome from the meeting was that Council resolved as follows:

**Resolution No. SM/06.2020/09**

***That this matter be held over to the Ordinary meeting of the 10 of June 2020.***

At the Council meeting held 10 June 2020, a draft new policy was tabled for the new term of Council to consider its policy position on the Expenses Reimbursement Policy (including the Provision of Facilities). The draft new policy was built on information included in previous policies, provided more background to the policy, proposed an alternative approach to some expenses and included a new format. The outcome of the meeting was that Council resolved as follows:

**Resolution No. GM/06.2020/52**

***That Council adopt the draft Expenses Reimbursement Policy (Councillors) for the 2020/24 term, with a change in regards to page 110 and 111:***

- ***Removing Option 1 [incorporating sections (a) and (b)];***
- ***Amending Option 2 for private use of a vehicle to make it 88 cents per kilometre as per the log book.***

At a special meeting held 17 June 2020, Council considered an amendment to the Councillors Options Form regarding printer and printer consumables for their home office. The outcome of the meeting was that Council resolved as follows:

**Resolution No. SM/06.2020/57**

***That Council approve the update to the Expenses Reimbursement Policy – Councillor Options Form.***

(b) a list of any resolutions made during the financial year under section 206(2) - which refers to an amount set for when assets are treated as an expense).

No resolutions were made in 2019/20.

The Non-Current Asset Accounting Policy was reviewed in June 2020 and will be presented at the meeting due to be held on 22 July 2020.

The most recent resolution was on 27 June 2018 - Resolution No. GM/06.2018/97.

Asset class	Asset threshold (GST exclusive)*
Land and Site Improvements	\$1
Buildings	\$10,000
Plant and Equipment	\$5,000
Road, Drainage and Bridge Network	Network Asset
Water	Network Asset
Sewerage	Network Asset
Other Infrastructure	\$10,000
Airport	\$10,000

\* below which is treated as an expense.

### Councillors (s186)

Section 186 (1) (a) for each councillor, the total remuneration, including superannuation contributions, paid to the councillor during the financial year;

Councillor remuneration is determined by the Local Government Remuneration Commission (from 1 October 2019).

\*Note: actual payments included small rounding that will be adjusted in a subsequent pay cycle.

Council resolution: **GM/01.2019/07:**  
*That Council note the findings of the Local Government Remuneration and Discipline Tribunal's review.*  
(23 January 2019, effective 1 July 2019).

Superannuation contributions are pursuant to Section 226 of the *Local Government Act 2009*.

Councillor	Remuneration gross payment	Superannuation contributions	Total remuneration
Cr Tyson Golder	\$130,584	\$15,670	\$146,254
Cr Jan Chambers	\$64,664	\$7,760	\$72,424
Cr Janelle Stanford	\$54,964	\$6,596	\$61,559
Cr Cameron O'Neil	\$69,372	\$8,325	\$77,697
Cr Geoff McMullen	\$71,726	\$8,607	\$80,333
Cr Peter Flynn	\$54,964	\$6,596	\$61,559
Cr Puddy Chandler	\$54,964	\$6,596	\$61,559
Cr David Schefe	\$54,964	\$6,596	\$61,559
Cr Wendy Newman	\$54,964	\$6,596	\$61,559
Cr Wayne Ladbrook	\$14,408	\$1,729	\$16,137
Cr Mark Edwards	\$14,408	\$1,729	\$16,137
Cr John Birkett	\$14,408	\$1,729	\$16,137
Cr Wendy Taylor	\$14,408	\$1,729	\$16,137
Cr Julie-Marie Guthrie	\$14,408	\$320	\$14,728
Cr Johanne Hancock	\$14,408	\$1,729	\$16,137

Note: Cr Guthrie initiated the superannuation deductions in June 2020. A post balance date adjustment was processed on 9 July 2020 to bring the total value to \$1,729 (applicable to the 2019/20 financial year).

On 17 October 2019, Mayor Golder requested that superannuation contributions raised be held by Council until funds could be received by his nominated fund. At 30 June 2020, the amount of funds held by Council totalled \$11,451.17 (for pay period 8 through to pay period 26 of 2019/20).

Section 186 (1) (b) the expenses incurred by, and the facilities provided to, each Councillor during the financial year under the local government's Expenses Reimbursement Policy.

### Facilities provided

Councillor	Administrative assistance	Council accommodation in Roma when overnight for Council business (ceased after 10 June 2020 on adoption of new policy)	Electronic communications for correspondence and diary management	Council vehicle (ceased after 10 June 2020 on adoption of new policy)	Council issued purchasing card	Council mobile phone	Council iPad
Cr Tyson Golder	✓						
Cr Jan Chambers		✓	✓			✓	✓
Cr Puddy Chandler		✓	✓	✓	✓	✓	✓
Cr Peter Flynn			✓	✓			✓
Cr Cameron O'Neil			✓	✓	✓	✓	
Cr Geoff McMullen			✓				✓
Cr Wendy Newman			✓	✓		✓	✓
Cr David Schefe			✓	✓	✓	✓	✓
Cr Janelle Stanford		✓	✓	✓	✓	✓	✓
Cr John Birkett			✓			✓	✓
Cr Mark Edwards			✓			✓	✓
Cr Julie Guthrie			✓			✓	✓
Cr Johanne Hancock			✓		✓	✓	✓
Cr Wayne (George) Ladbrook			✓				✓
Cr Wendy Taylor			✓			✓	✓

Council provided a dedicated office for the Mayor. Two administrative officers are provided to support the Mayor and Councillors with one officer focussing on diary management and whole of Council matters and one officer focussing primarily on the Office of the Mayor's correspondence management. The officers also provide administrative assistance with community engagement, civic events and citizenship ceremonies. The Mayor is provided access to a Council iPad for online meetings.

Cr O'Neil elected to be provided a Council mobile phone at commencement of the 2020 – 2024 term.

The following options ceased to be available to Councillors on adoption of the new Expenses Reimbursement Policy (Councillors) [10 June 2020]:

- Council provided accommodation (shared) in Roma when overnight for Council business.
- Council provided vehicles for the undertaking of approved Council business (other than adhoc use of pool vehicles subject to availability).

Expenses incurred								
Councillor	Professional development, conferences, advocacy, forums, meetings and other events (including travel, accommodation and meals)	Council vehicle			Use of own private vehicle for Council business (mileage reimbursed)	Insurance excess	Other expenses	Total
		Council vehicle expenses*	Councillor purchase of limited private use	Net vehicle expenses incurred to Council				
Cr Tyson Golder	\$146	-	-	-	-	-	\$7,705	\$7,851
Cr Jan Chambers	\$1,038	-	-	-	\$8,230	-	-	\$9,268
Cr Puddy Chandler	\$6,140	10,048	(\$2,936)	7,112	-	-	\$1,660	\$14,912
Cr Peter Flynn	\$2,468	10,099	(\$2,936)	7,163	-	-	\$24	\$9,655
Cr Cameron O'Neil	\$7,908	9,807	(\$3,533)	6,274	-	-	\$741	\$14,923
Cr Geoff McMullen	\$1,964	-	-	-	-	-	-	\$1,964
Cr Wendy Newman	\$1,111	7,024	(\$2,268)	4,756	-	\$600	\$3,136	\$9,603
Cr David Scheffe	\$4,448	9,669	(\$2,936)	6,733	-	-	-	\$11,181
Cr Janelle Stanford	\$1,009	9,995	(\$2,936)	7,059	-	-	-	\$8,068
Cr John Birkett	-	-	-	-	\$2,748	-	-	\$2,748
Cr Mark Edwards	-	-	-	-	-	-	-	-
Cr Julie Guthrie	-	-	-	-	\$2,456	-	-	\$2,456
Cr Johanne Hancock	-	-	-	-	\$4,564	-	\$167	\$4,731
Cr Wayne (George) Ladbrook	-	-	-	-	\$616	-	-	\$616
Cr Wendy Taylor	-	-	-	-	-	-	-	-

Note:

Cr Newman's other expenses pertain to motel accommodation while in Roma on Council business including meals.

Cr Chandler's other expenses pertain to meal costs while undertaking Council business and individual councillor community engagement expenses.

Cr O'Neil's forum and meeting expenses include his Council appointed role on the LGAQ Economic Development Advisory Group and on the South West Regional Economic Development Association. Cr O'Neil's other expenses pertain to individual councillor community engagement.

Cr Scheffe's forums and meeting expenses include his Council appointed roles related to LGAQ Resource Communities Advisory Group and Water and Sewerage Advisory Group.

Cr Hancock's other expenses pertain to motel accommodation while in Roma on Council business.

Cr Newman ceased limited private use of a Council vehicle on 6 February 2020.

Cr Newman's insurance expense was related to the excess for a vehicle claim due to a kangaroo strike.

Mayor Golder's other expenses pertain to additional (external) expenses incurred to assist with the preparation of the Mayor's budget for 2019/20.

\* figures include depreciation, fuel, registration, maintenance / servicing, insurance allocation (for a light vehicle) and applicable wages and oncosts (for inhouse servicing where applicable)

## Meeting attendance

Councillor	Ordinary/ General Meetings	Special Meetings	Special Budget Meeting	Budget Submissions and Financial Planning Standing Committee	Post Election Meeting	Workshops/ Briefings	Total
Cr Tyson Golder	21 / 21	17 / 17	1 / 1	5 / 5	1 / 1	22 / 26	67 / 71
Cr Jan Chambers	14 / 16	10 / 14	1 / 1	2 / 2	-	19 / 22	46 / 55
Cr Puddy Chandler	15 / 16	9 / 14	1 / 1	1 / 2	-	20 / 22	46 / 55
Cr Peter Flynn	15 / 16	12 / 14	1 / 1	2 / 2	-	19 / 22	49 / 55
Cr Geoff McMullen	21 / 21	12 / 17	1 / 1	5 / 5	1 / 1	26 / 26	66 / 71
Cr Wendy Newman	13 / 16	12 / 14	1 / 1	2 / 2	-	17 / 22	45 / 55
Cr Cameron O'Neil	20 / 21	11 / 17	1 / 1	5 / 5	1 / 1	24 / 26	62 / 71
Cr David Schefe	16 / 16	14 / 14	1 / 1	2 / 2	-	22 / 22	55 / 55
Cr Janelle Stanford	12 / 16	9 / 14	1 / 1	1 / 2	-	14 / 22	37 / 55
Cr John Birkett	5 / 5	3 / 3	-	3 / 3	1 / 1	4 / 4	16 / 16
Cr Mark Edwards	5 / 5	3 / 3	-	3 / 3	1 / 1	4 / 4	16 / 16
Cr Julie Guthrie	5 / 5	3 / 3	-	3 / 3	1 / 1	4 / 4	16 / 16
Cr Johanne Hancock	5 / 5	3 / 3	-	3 / 3	1 / 1	4 / 4	16 / 16
Cr Wayne (George) Ladbrook	5 / 5	3 / 3	-	3 / 3	1 / 1	3 / 4	15 / 16
Cr Wendy Taylor	5 / 5	3 / 3	-	3 / 3	1 / 1	4 / 4	16 / 16

Section 186 (1) (d) the total number of the following during the financial year —

(i) orders made under section 150(2) of the Act;	0
(ii) orders made under section 150AH(1) of the Act;	0
(iii) decisions, orders and recommendations made under section 150AR(1) of the Act;	0

Section 186 (1) (e) each of the following during the financial year —

(i) the name of each councillor for whom a decision, order or recommendation mentioned in paragraph (d) was made;	0
(ii) a description of the unsuitable meeting conduct, inappropriate conduct or misconduct engaged in by each of the councillors;	
(iii) a summary of the decision, order or recommendation made for each councillor; and	

Section 186 (1) (f) the number of each of the following during the financial year—	
(i) complaints referred to the assessor under section 150P(2)(a) of the Act by local government entities for the local government;	(i) - 0
(ii) matters, mentioned in section 150P(3) of the Act, notified to the Crime and Corruption Commission;	(ii) - 0
(iii) notices given under section 150R(2) of the Act;	(iii) - 2
(iv) notices given under section 150S(2)(a) of the Act;	(iv) - 0
(v) decisions made under section 150W1 (a), (b) and (e) of the Act;	(v) - 5
(vi) referral notices accompanied by a recommendation mentioned in section 150AC(3)(a) of the Act;	(vi) - 0
(vii) occasions information was given under section 150AF(4)(a) of the Act;	(vii) - 0
(viii) occasions the local government asked another entity to investigate, under chapter 5A, part 3, division 5 of the Act for the local government, the suspected inappropriate conduct of a councillor;	(viii) - 0
(ix) applications heard by the conduct tribunal about the alleged misconduct of a councillor.	(ix) - 0

*Council's Councillor Conduct Register is available on Council's website: <http://www.maranoa.qld.gov.au/council/mayor-and-councillors/councillor-conduct-register>*

### **Administrative action complaints (s187)**

(1) The annual report for a financial year must contain —

(a) a statement about the local government's commitment to dealing fairly with administrative action complaints; and

Council is committed to the provision of the highest quality and level of services to its community and welcomes feedback. The investigation of concerns or complaints can lead to improvements within Council and the manner in which we maintain services within our community. All complaints received by Council will be considered on their merits and addressed in an equitable and unbiased manner through an established complaints process available on Council's website. Complainants will be treated courteously.

Council adopted a new Complaint Management Policy and Process on 22 May 2019 (Council resolution: GM/05.2019/66).

(b) a statement about how the local government has implemented its complaints management process, including an assessment of the local government's performance in resolving complaints under the process.

Council wants to be open, accountable and responsive to the public's needs.

A review of Council's complaints process was completed during the financial year, with Council adopting a revised Complaint Management Policy & Process on 22 May 2019 - i.e. The new policy has been in place for a short period.

Council worked with the Queensland Ombudsman and Crime and Corruption Commission to ensure that the policy addressed legislative compliance and was based on best practice.

The complaints framework (policy and process) is readily available to all employees and members of the public via Council's website:

<http://www.maranoa.qld.gov.au/council/policies>

Governance: Complaint Management Policy and Process.

Additional steps planned:

- Incorporating appropriate content and training into the Corporate Induction process;
- Training Customer Service Officers and other relevant Council employees on lodgement of complaints;

Previously it was difficult to assess the local government's performance, however the new policy provides greater clarity on who conducts internal reviews, the complaint review steps and current status. Each complaint is provided with a reference number and target timeframes.



(2 ) The annual report must also contain particulars of:	
(a) the number of the following during the financial year:	
(i) administrative action complaints made to the local government;	64
(ii) administrative action complaints resolved by the local government under the complaints management process	57
(iii) administrative action complaints not resolved by the local government under the complaints management process; and	7
(b) the number of administrative action complaints under paragraph (a)(iii) that were made in a previous financial year.	2

### Overseas travel (s188)

(1) The annual report for a financial year must contain the following information about any overseas travel made by a councillor or local government employee in an official capacity during the financial year— (a) for a councillor—the name of the councillor; (b) for a local government employee—the name of, and position held by, the local government employee; (c) the destination of the overseas travel; (d) the purpose of the overseas travel; (e) the cost of the overseas travel.	Nil overseas travel by a councillor or employee.
(2) The annual report may also contain any other information about the overseas travel the local government considers relevant.	Not applicable

### Expenditure on grants to community organisations (s189)

(i) The annual report for a financial year must contain a summary of (a) the local government's expenditure for the financial year on grants to community organisations; and	Details in the tables below.
(b) expenditure from each councillor's discretionary fund, including — (ii) the name of each community organisation to which an amount was allocated from the fund; and (iii) the amount and purpose of the allocation.	Not applicable - Maranoa Regional Council councillors do not have discretionary funds.

Maranoa Regional Council is committed to supporting local and regional initiatives that provide opportunities for the community to access and participate in a wide range of recreational, cultural, environmental, community and economic development projects and activities. There are a number of programs through which Council supports and develops local community organisations:

- Major grants and community grants (2 funding rounds per financial year)
- Non-financial assistance (In-Kind Assistance)
- Ongoing assistance
- Regional Arts Development Fund
- Sponsorship.

In February 2019 Council signed an agreement with Senex, who have agreed to contribute \$15,000 per annum over the next 3 years for a Small Grants category, for funding between \$500 - \$3,000.

### Major grants and community grants

Organisation	Project	Funding amount
<b>Round 1</b>		
Roma Rugby Union Football Club	Gallas Fox Oval Surface Refurbishment	\$3,000
Mitchell Rotary Club	Upgrade of Fisherman's Rest Hut	\$1,887
Roma Show Society	Construct 3 new, light weight display stands	\$2,662
Easter in the Country	Upgrade of the chutes at Bassett Park Rodeo Ground	\$10,000
Wallumbilla Town Improvement Group	Installation of camping ablutions block	\$10,000
Injune Tennis Club	Renewal of 2 tennis courts	\$10,000
Jackson CWA	Refurbish Jackson QCWA Hall	\$14,983
Total Round 1		\$52,532
<b>Round 2</b>		
Noonga Community Association	Noonga's Black Tie Affair	\$1,500
Corona Lodge No 318	Masonic Lodge building upgrade - fence installation	\$3,000
Yuleba Bowls Club	Defibrillator for club house	\$1,825
All Saints Debutante Ball Committee	Debutante Ball Mitchell	\$3,000
Roma Life Christian Church	Purchase of fridge / freezers and oven	\$2,807
Visit Roma Inc	Purchase office equipment	\$467
Injune Rodeo Association	Canteen upgrade	\$2,400
Roma Bush Gardens	Purchase of mower	\$8,254
Roma Historical Precinct	Publication of 2 books on the Maranoa dairy industry	\$3,979

Surat Pony Club	Instructor for pony camp & equipment	\$4,740
Roma Campdraft Association	Cattle yards, camp yard and fence redevelopment	\$10,000
Wallumbilla P & C Association	AUSTSWIM course and first aid course	\$3,042
Roma Touch Association	Upgrade Roma Touch oval sprinkler system	\$5,000
	Total Round 2	\$50,014
	<b>Annual total</b>	<b>\$102,546</b>

### Non-financial (in-kind) community assistance

The provision of non-financial assistance is based on the applicant's ability to meet eligibility criteria.

Organisation	Nature of request	Assistance value
Roma Highland Dancers	Fee waiver	\$372
Roma Red Cross	Fee waiver	\$111
St Johns Catholic School	Fee waiver	\$117
Booringa Action Group	Fee waiver	\$650
Care Outreach	Fee waiver	\$8,000
All Saints Anglican Church Mitchell	Fee waiver	\$100
Advance Injune	In Kind	\$1,800
Churches Combined	Fee waiver	\$182
Injune Hospital Auxiliary	In Kind	\$106
Zonta	Fee waiver	\$166
Churches Together Injune	In Kind	\$106
Mitchell Fishing and Restocking Group	Fee waiver	\$138
Footy on the Field	Fee waiver	\$692
Qld Symphony Orchestra	Fee waiver	\$291
Queensland Art Gallery	Fee waiver	\$500
Endeavour Foundation	Fee waiver	\$118
Roma Campdraft	In Kind	\$720
Friends of Mitchell on Maranoa	In Kind	\$400
Injune Community Advisory Network	In Kind	\$117
Charity Fashion Parade	Fee waiver	\$166
Dancing under the Stars	Fee waiver	\$176
000 day	Fee waiver	\$200
Roma Historical Precinct	In Kind	\$500
Maranoa Equestrian Club	Fee waiver	\$164
<b>Total</b>		<b>\$15,892</b>

Total is not inclusive of the change to the Fees and Charges Structure. This allows any community group to hire local halls for free, and 50% discount for Maranoa residents. A total of \$12,143 was contributed through fee waivers.

### On-going assistance

Applications for on-going assistance include waivers of Council's fees and charges, roads closures, grounds maintenance work etc. Eligible applications are only entitled to receive one On-going Assistance per term of Council. Council provided assistance to a value of \$15,892 to community groups and organisations in 2019/20.

### Fee waivers

Council provides support to community organisations through the waiver of building applications fees and charges. Applications are assessed on a case by case basis. In 2019/20 Council provided \$33,695 in fee waivers.

### Sponsorship 2019/20

Organisation	Sponsorship type	Funding amount
Young Beef Producers	Cash sponsorship	\$750
Roma Eisteddfod	Cash sponsorship	\$5,000
2020 Queensland Training Awards	Cash sponsorship	\$3,300
Australian Livestock Market Association	Cash sponsorship	\$1,610
Isolated Children's Parents Association	Cash sponsorship	\$1,000
Roma Echidnas Rugby Union Club	Cash sponsorship	\$1,626
The Wedding Collective	Cash sponsorship	\$528
Roma Tennis Club	Cash sponsorship	\$1,500

Organisation	Sponsorship type	Funding amount
Roma and District Family History Society Inc.	Cash sponsorship	\$5,000
Maranoa Arts Gateway	Cash sponsorship	\$500
Easter in the Country Inc.	Cash sponsorship	\$15,000
Roma Cup	Cash sponsorship	\$5,000
<b>Total</b>		<b>\$40,814</b>

### Regional Arts Development Fund 2019/20

The Regional Arts Development Fund is a partnership between the Queensland Government and Maranoa Regional Council to support local arts and culture in regional Queensland.

Organisation	Project	Funding amount
Wallumbilla Heritage Association Inc.	A Stitch in Time	\$2,900
Injune and District Men's Shed Inc.	Development of Blacksmiths	\$2,700
Council Strategic Initiative	Language Program	\$2,000
Council Strategic Initiative	Laser cut-out Mitchell Memorial Park	\$5,000
Council Strategic Initiative	Yuleba War Mural Preservation	\$6,000
Council Strategic Initiative	Festival of Small Halls	\$2,000
<b>Total</b>		<b>\$20,600</b>

Total expenditure of \$20,600 was made up of \$30,000 from Arts Queensland and \$12,857 contribution from Maranoa Regional Council. The remaining funding of \$22,257 will be used in 2020/21 for RADF grant applications. South West Queensland Regional Arts also contributed \$8,000 towards the Yuleba Mural Preservation and the Aboriginal Language program.



Section of the Yuleba War Memorial Mural.



### Other Contents (s190 (1)(a), (b), (c) of the Local Government Regulation 2012)

(1) The annual report for a financial year must contain the following information: (a) the chief executive officer's assessment of the local government's progress towards implementing its 5-year corporate plan and annual operational plan; (b) particulars of other issues relevant to making an informed assessment of the local government's operations and performance in the financial year; (c) an annual operations report for each commercial business unit;	Reported in <b>Part 3 - Our performance</b> - Pages 47 to 96 (One page summary by strategic priority and function including progress with implementing our plans).  Companion document - <b>Our performance in focus</b> - Pages 1 to 425.  (Annual review of the implementation of the operational plan - end of year report by function)  <b>Message from the mayor, councillors &amp; chief executive officer</b> - Page 5  Not applicable.
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### Other contents – Joint Local Government Activity (s190(1)(d)(i) of the Local Government Regulation 2012)

(d) details of any action taken for, and expenditure on, a service, facility or activity – (i) supplied by another local government under an agreement for conducting a joint government activity; and (ii) for which the local government levied special rates or charges for the financial year;	Nil
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### Other contents – Special Rates and Charges (s190(1)(d)(ii) of the Local Government Regulation 2012)

Details of any action taken for, and expenditure on, a service, facility or activity for which the local government levied special rates or charges for the financial year.	<p><b>State Government Precept Special Rate</b></p> <p>Council has made a special rate 'State Government Precept Special Rate' of 0.00026360 cents in the dollar on the unimproved capital value of all rateable land categorised as Category 39 – Rural, to fund the cost of the State Government Precept charge, research and 'on-ground' works, which includes a coordinated approach for the control of wild dogs on rural properties throughout the region via the Wild Dog Barrier Fence.</p> <p>The levy generated total revenue of \$438,873.80 in the 2019/20 reporting period.</p> <p><b>Pest Management Special Rate</b></p> <p>Council has made a special rate 'Pest Management Special Rate' of 0.00017852 cents in the dollar on the unimproved capital value of all rateable land categorised as Category 39 – Rural, to fund the cost of pest animals and pest plants management across the Maranoa, including meat and factory baits for two coordinated baiting programs and adhoc baiting, wild dog bonus payments for scalps and the treatment of high priority pest plants in accordance with Council's Pest Management Plan.</p> <p>The levy generated total revenue of \$297,226.20 in the 2019/20 reporting period.</p> <p><b>Rural Fire Brigade – Special Charge</b></p> <p>The Rural Fire Brigade Special Charge was levied on all rateable lands serviced by the rural fire brigades.</p> <p>The Rural Fire Brigade annual charge per assessment was:</p> <ul style="list-style-type: none"><li>Amby \$74.58</li><li>Mungallala \$74.58</li><li>Yuleba \$74.58</li><li>Orange Hill \$50.00</li></ul> <p>This was for the purpose of offsetting the cost of the ongoing operation and maintenance of the Rural Fire Brigades. The calculations were based on budgets previously provided, inclusive of a percentage increase to accommodate rising costs.</p> <p>This levy generated revenue of \$20,616.81 for the 2019/20 financial year which was distributed to the brigades.</p>
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### Other contents - Number of Invitations to change tenders (s190(1)(e) of the Local Government Regulation 2012)

The annual report must contain the number of invitations to change tenders under section 228(7) of the *Local Government Regulation 2012* during the year.

There were 2 invitations to change tenders under section 228(7). These were:

- Register of Pre-Qualified Suppliers for Material Production Services (Winning & Crushing)
- Provide Cleaning Services to Roma Saleyards Complex.

### Other contents – List of Registers (s190(1)(f) of the Local Government Regulation 2012)

The annual report must contain a list of registers kept by the local government.

- Register of Interests (s 171B - *Local Government Act 2009* / s 289 - *Local Government Regulation 2012*)
- Register of Delegations (s 260 - *Local Government Act 2009* / s 305 - *Local Government Regulation 2012*)
- Register of Local Laws (s 31 - *Local Government Act 2009* / s 14 - *Local Government Regulation 2012*)
- Register of Roads (s 74 - *Local Government Act 2009* - s 57 - *Local Government Regulation 2012*)
- Register of Cost-Recovery Fees (s 98 - *Local Government Act 2009*)
- Asset Register (s 180 - *Local Government Regulation 2012*)
- Register of Infrastructure charges - *Planning Act 2016* - s 264(1), *Planning Regulation 2017* - Schedule 22
- Register of Exemption Certificates - *Planning Act 2016* - s264(2), *Planning Regulation 2017* - Schedule 22
- Private Certifier Application Register - *Planning Act 2016* - s.264(1), *Planning Regulation 2017* - Schedule 22
- Weapons Register - Airports & Saleyards (*Weapons Act 1990* / *Weapons Regulation 2016*)
- Roma Airport – Method Of Work Plan (*Civil Aviation Act 1988* / *Civil Aviation Regulation 1998* / MOS 139 10.11.2.2)
- Aviation Security Incident Register (*Aviation Transport Security Act 2004* / *Aviation Transport Security Regulation 2005* / Transport Security Program)
- Roma Airport – Animal Strike Register (*Civil Aviation Act 1988* / *Civil Aviation Regulation 1998* / MOS 139 / Aerodrome Manual / Wildlife Hazard Management Plan – Section 4.1 – Strike and Cull)
- Roma Airport – Wildlife Hazard Management Plan Cull Register (*Civil Aviation Act 1988* / *Civil Aviation Regulation 1998* / MOS 139 / Aerodrome Manual / Wildlife Hazard Management Plan – Section 4.1 – Strike and Cull)
- Roma Airport Airside Risk Register (*Civil Aviation Act 1988* / *Civil Aviation Regulation 1998* / MOS 139 / Aerodrome Manual / Safety Management System Manual Section 1.8)
- Roma Airport – Notice to Airmen Register (*Civil Aviation Act 1988* / *Civil Aviation Regulation 1998* / Manual of Standards 139 10.3.10 / Aerodrome Manual Part 2 Section 4)
- Roma Airport – AUA and ADA (*Civil Aviation Act 1988* / *Civil Aviation Regulation 1998* / Manual of Standards 139 / Aerodrome Manual Part 2 Section 10 – Control Measures)
- Drug and Alcohol Management Plan Register (*Civil Aviation Regulation 1998* Part 99)
- Security Access Control Database Register (*Aviation Transport Security Regulations 2005*)
- Visitor Identification Card Register (*Aviation Transport Security Regulations 2005*)
- Food Licensing Register (*Food Act 2006*)
- Stock Route Water Facility Agreement Register – stock route management system (*Stock Route Management Act 2002*)
- Stock Route Agistment Register – stock route management system (*Stock Route Management Act 2002*)
- Stock Route Travel Permit Register (*Stock Route Management Act 2002*)
- Waste Collection (urban and commercial/industrial) Register (*Local Government Act 2009*)
- General Animal Register (*Animal Management (Cats and Dogs) Act 2008*)
- Regulated Dog Register (*Animal Management (Cats and Dogs) Act 2008*)
- Dog Breeders Register (*Animal Management (Cats and Dogs) Act 2008*).

For compliance with the *Work Health & Safety Act 2011*, Australian Standards and ISO Standards relating to Council's Safety, Quality & Environment the following registers are maintained:

- Hazardous Chemical Register
- Risk Register
- Incident Register
- Hazard Register
- Audit Register
- Legal and other requirements ENV R002 Register
- Communications Register including Switch on to Safety – Toolbox Talks / Newsletters
- Consultation Function Team meetings / project / adhoc Register
- Hazardous Chemical – Master Register
- Calibration Register
- First Aid Officer Register
- First Aid Kit Register
- Snake Bite Kit Register
- Fire Warden Register
- Health and Safety Representatives Register
- Sharps Register
- Immunisation and Vaccination Register.

Council keeps the following additional register:

- Council also maintains a Cemetery Register

## Other contents - Summary of all concessions for rates and charges granted (s190(1)(g) of the Local Government Regulation 2012)

Other contents – Summary of all concessions for rates and charges granted (s190(1)(g))

### Pensioner Concession

Council recognises that certain types of pensioners have contributed rates over a period of time and should be afforded a concession to alleviate the impact of rates and charges thereby assisting pensioner property owners to remain in their own homes.

In accordance with Section 120 (1) (a) of the *Local Government Regulation 2012*, Council adopted a Pensioner Rate Concession Policy that granted pensioners a concession of 50% of the general rate, with a maximum limit of \$313.03 per annum.

Eligibility was based on meeting the requirements to qualify under the State Government Pensioner Rate Subsidy Scheme.

Overdue rates of pensioners subject to this section and policy incurred interest in accordance with Section 3.4 of Council's Revenue Statement.

Note: This concession was in addition to the Queensland Government's Pensioner Rate Subsidy and further details with respect to eligibility and application of this concession were outlined in Council's Pensioner Rate Concession Policy.

Total value of pensioner concessions granted – \$175,318.85

No. of pensioners who received maximum concession – 548

No. of pensioners who received a part concession – 24

### Non-Profit Community Organisation Concession

A concession was available for general rates to certain organisations where the land use was considered to contribute to the social, cultural or sporting welfare of the community.

A general rate concession of up to 100% was allowed for non-profit and charitable organisations. The concession was subject to written application for the concession.

25 community groups received a concession on the general rates in the 2019/20 financial year with a total value of \$19,274.63.

Some community groups were also eligible for a concession on the water access charge and water usage charges. 35 community groups received a concession with a total value of \$49,136.28.

The total amount of concessions granted to non-profit and charitable community organisations with land in the Maranoa totalled \$68,410.91.

### Hardship Concession

Council recognises that individuals can experience difficulty in meeting their rate commitments and that in some cases it may be appropriate, where genuine financial hardship has been demonstrated, to grant a rates concession to the land owner, for example financial hardship as a result of drought.

Applications for concessions on the grounds of hardship were considered by Council on a case by case basis.

Two applications for a hardship concession were received in 2019/20. Council granted a waiver of rates which totalled \$6,844.29.

Note: Council may grant eligible applicants a concession by granting the applicant a deferred payment option and or waiving of interest and or approving a full or partial waiver of rates.

### Other contents – Report on Internal Audit (s190(1)(h) of the Local Government Regulation 2012)

The annual report must contain the report on the internal audit for the financial year;

Reported on page 29.

### Other contents – Summary of Investigation Notices under section 49 (s190(i) of the Local Government Regulation 2012)

The annual report must contain a summary of investigation notices given in the financial year under section 49 for competitive neutrality complaints;

Nil

### Other contents – Responses to QCA's Recommendations (s190(j) of the Local Government Regulation 2012)

The annual report for a financial year must contain the local government's responses in the financial year on the QCA's recommendations on any competitive neutrality complaints under section 52(3).

Nil refer above.