



OUR LEGISLATIVE COMPLIANCE -

Part 5

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Local Government Act 2009

Identifying beneficial enterprises (s41)

A local government's annual report for each financial year must contain a list of all the beneficial enterprises that the local government conducted during the financial year.

Nil

Identifying significant business activities (s45)

A local government's annual report for each financial year must—
(a) contain a list of all the business activities that the local government conducted during the financial year; and

Airport
Building certification
Gas
Quarry
Roads
Saleyards
Sewerage
Waste
Water
Plant

(b) identify the business activities that are significant business activities; and
(c) state whether or not the competitive neutrality principle was applied to the significant business activities, and if the principle was not applied, the reason why it was not applied; and

Nil
Not applicable

(d) state whether any of the significant business activities were not conducted in the preceding financial year, i.e. whether there are any new significant business activities.

Not applicable

Annual review of the implementation of the annual operational plan (s104 (5) (b) (iv), s104 (7))

A local government must carry out a review of the implementation of the annual operational plan annually.

Our performance in focus
(companion document to annual report)

Senior management remuneration packages (s201)

A local government's annual report for each financial year must state the total of all remuneration packages payable to the senior management and the number of employees in senior management who are being paid in each band of remuneration. Each band of remuneration is an increment of \$100,000.
Senior management includes the Chief Executive Officer (CEO) and 3 Directors; collectively they are our Executive Leadership Team.
The total of all remuneration packages paid to the Executive Leadership Team of Council was \$909,253.43 for the 2018/19 financial year.
The number of employees in senior management who are being paid each band of remuneration:

Total remuneration package (including superannuation)	Number of senior management employees (Executive leadership team)
\$250,000 - \$350,000	1
\$150,000 - \$250,000	2

The position of Director - Infrastructure Services was vacant for a majority of the 2018/19 financial year. The incumbent's remuneration has been included in the total remuneration value for the Executive Leadership team. The number of Senior Management Employees listed above reflects the number of filled Senior Management positions at 30 June 2019.

Local Government Regulation 2012

Preparation of the annual report (s182)

Adopt annual report within one month after the QAO provides the Auditor General's Audit Report.

Final audit report received 1 October 2019.
Preliminary draft annual report presented to Council on 31 October 2019 (Council resolution: SM/10.2019/08).

Annual report placed on Council website within two weeks after Council adopting the report.

Update to Council on 13 November 2019 (Council resolution: GM/11.2019/37).

Supplementary information presented to the Council meeting on 11 December 2019 (Council resolution: GM/12.2019/91).

Following implementation of the 11 December 2019 resolution, the document was tabled at Council's first meeting in January (24 January 2020).

A special meeting was held on 31 January 2020 for final adoption. Placed on the website 31 January 2020.

Local Government Regulation 2012

Financial statements (s183)

The annual report for a financial year must contain — (a) the general purpose financial statement for the financial year, audited by the auditor-general; and (b) the current-year financial sustainability statement for the financial year, audited by the auditor-general; and (c) the long-term financial sustainability statement for the financial year; and (d) the auditor-general's audit reports about the general purpose financial statement and the current-year financial sustainability statement.	Pages 104 to 153
	Pages 157 to 159
	Pages 163 to 165
	General purpose financial statement - Pages 154 to 156 Current-year financial sustainability statement - Pages 160 to 162

Community financial report (s184)

The annual report for a financial year must contain the community financial report for the financial year.	Pages 96 to 103.
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Particular resolutions (s185)

The annual report for a financial year must contain - (a) a copy of the resolutions made during the financial year under section 250(1) - expenses reimbursement policy or amendment;	At the Council meeting held on 13 March 2019, Council considered the draft revised policy. The outcome from the meeting was that Council resolved as follows: Resolution No. GM/03.2019/05 <i>That the matter lay on the table for further consideration at the next General Meeting on 27 March 2019.</i>
	At the Council meeting held on 27 March 2019, Council considered the draft revised policy. The outcome from the meeting was that Council resolved as follows: Resolution No. GM/03.2019/108 <i>That Council adopt the revised Expenses Reimbursement Policy (Councillors).</i>
	Refer Appendix A to this report for the full copy.
	At the Council meeting held on 12 June 2019, Council considered policy amendments in relation to: <ul style="list-style-type: none"> • administrative support for correspondence and diary management; and • frequent flyer points. <p>The outcome of the meeting was that Council resolved as follows:</p> <p>Resolution No. GM/06.2019/30 <i>That the matter lay on the table for further consideration on the next General Meeting on 26 June 2019.</i></p>
	At the Council meeting held on 26 June 2019, Council considered amendments in relation to: <ul style="list-style-type: none"> • administrative support for correspondence and diary management; and • frequent flyer points. <p>The outcome of the meeting was that Council resolved as follows:</p> <p>Resolution No. GM/06.2019/145 <i>That the feedback provided at the meeting be incorporated into the draft policy for further consideration at a Special Meeting on 2 July 2019.</i></p>

(b) a list of any resolutions made during the financial year under section 206(2) - which refers to an amount set for when assets are treated as an expense).

No resolutions were made in 2018/19.

The most recent resolution was on 27 June 2018 (the previous financial year).

* below which is treated as an expense.

Asset class	Asset threshold (GST exclusive)*
Land and Site Improvements	\$1
Buildings	\$10,000
Plant and Equipment	\$5,000
Road, Drainage and Bridge Network	Network Asset
Water	Network Asset
Sewerage	Network Asset
Other Infrastructure	\$10,000
Airport	\$10,000

Councillors (s186)

Section 186 (1) (a) for each councillor, the total remuneration, including superannuation contributions, paid to the councillor during the financial year;

Councillor remuneration is determined by the Local Government Remuneration and Discipline Tribunal* .
Note: actual payments included small rounding that will be adjusted in a subsequent pay cycle.

Council resolution: **GM/02.2018/02:**
That Council note the findings of the Local Government Remuneration and Discipline Tribunal's review.
 (14 February 2018, effective 1 July 2018).

Superannuation contributions are pursuant to Section 226 of the *Local Government Act 2009*.

Councillor	Gross payment*	Superannuation	Total remuneration
Cr Tyson Golder	\$127,898	\$15,348	\$143,246
Cr Jan Chambers	\$79,936	\$9,592	\$89,528
Cr Janelle Stanford	\$67,945	\$8,153	\$76,098
Cr Cameron O'Neil	\$67,945	\$8,153	\$76,098
Cr Geoff McMullen	\$67,945	\$8,153	\$76,098
Cr Peter Flynn	\$67,945	\$8,153	\$76,098
Cr Puddy Chandler	\$67,945	\$8,153	\$76,098
Cr David Schefe	\$67,945	\$8,153	\$76,098
Cr Wendy Newman	\$67,945	\$8,153	\$76,098

Section 186 (1) (b) the expenses incurred by, and the facilities and resources provided to, each Councillor during the financial year under the local government's Expenses Reimbursement Policy.

Facilities and resources provided

Councillor	Administrative assistance	Council accommodation in Roma	Electronic communications for correspondence and diary management	Council vehicle	Council issued credit card	Council mobile phone	Council iPad
Cr Tyson Golder	✓						
Cr Jan Chambers		✓	✓			✓	✓
Cr Puddy Chandler		✓	✓	✓	✓	✓	✓
Cr Peter Flynn			✓	✓			✓
Cr Cameron O'Neil			✓	✓	✓		
Cr Geoff McMullen			✓				✓
Cr Wendy Newman			✓	✓		✓	✓
Cr David Schefe			✓	✓	✓	✓	✓
Cr Janelle Stanford		✓	✓	✓	✓	✓	✓

In accordance with Council's Expenses Reimbursement Policy [Adopted 25.01.2017], Mayor Golder had a full time personal assistant under Council's usual terms of employment until 27 March 2019. With a changeover of staff due to long term leave, the policy was reviewed to ensure tasks continued in the interim. Diary management (scheduling of appointments, meetings and invitations) was then coordinated through the Elected Members' Support and Community Engagement Officer and administrative assistance (letters, e-mails) was provided through the Acting Executive Services Officer. The Elected Members' Support and Community Engagement Officers prepared all meeting agendas and coordinated minutes for Maranoa Regional Council. They also coordinated citizenship ceremonies and civic events (e.g. project openings). Diary management and administrative support for Councillors (including appointments, deputations, meetings, functions and events) was shared, and provided by the Elected Members' Support and Community Engagement Officers.

Expenses and reimbursements

Councillor	Professional development, conferences, advocacy, forums, meetings and other events (including travel, accommodation and meals)	Other expenses	Total
Cr Tyson Golder	\$3,025	\$6,460	\$9,485
Cr Jan Chambers	\$2,356		\$2,356
Cr Puddy Chandler	\$4,842	\$874	\$5,716
Cr Peter Flynn	\$3,388		\$3,388
Cr Cameron O'Neil	\$5,636	\$473	\$6,109
Cr Geoff McMullen	\$3,353		\$3,353
Cr Wendy Newman	\$2,997	\$6,725	\$9,722
Cr David Schefe	\$7,865		\$7,865
Cr Janelle Stanford	\$7,355	\$491	\$7,846

Other expenses for Mayor Golder included \$6,000 for his rates modelling expense incurred in the 2018/19 financial year. Expenses were also incurred through a Council contractor in conjunction with preparation of the budget presented by the Mayor. However, the value was not known as at 30 June 2019 (invoiced in the new financial year). Cr Newman's other expenses pertain to motel accommodation while in Roma, including meals. Cr Schefe's forums and meeting expenses include his Council appointed roles related to Resource Councils and Water and Sewerage. Cr O'Neil's forum and meeting expenses include his Council appointed role on the Regional Economic Development Advisory Group. Cr Stanford's figures included a National Drought Summit and Roads Congress on behalf of Council and a local government training program (sustainable asset management / financial reporting).

In accordance with Section 107 of the *Local Government Act 2009*, Council took out professional indemnity and Workers Compensation Insurance cover for Councillors while carrying out their legislative responsibilities. Councillors Puddy Chandler, Cameron O'Neil, Wendy Newman, David Scheffe, Janelle Stanford and Peter Flynn elected to enter into a private use agreement for their Council issued vehicle for a payment of \$3,500 per annum. Councillor Peter Flynn paid \$135 for this benefit as he entered into this agreement on 16 June 2019.

Section 186 (1) (c) the number of local government meetings that each Councillor attended during the financial year;

Councillor	Ordinary/ General Meetings	Special Meetings	Special Budget Meeting	Budget Submissions and Financial Planning Standing Committee	Workshops	Total
Cr Tyson Golder	22	5	1	5	15	48
Cr Jan Chambers	21	6	1	7	33	68
Cr Puddy Chandler	21	6	1	7	32	67
Cr Peter Flynn	19 ^(a)	4 ^(a)	1	6	24 ^(a)	54
Cr Geoff McMullen	22	7	1	7	34	71
Cr Wendy Newman	21	7	1	6	32	67
Cr Cameron O'Neil	19 ^(b)	5 ^(b)	1	4 ^(b)	26 ^(b)	55
Cr David Scheffe	18	7	1	6	32	64
Cr Janelle Stanford	19	5	1	6	25	56

(a) Cr Peter Flynn was an apology for 2 meetings and 3 workshops due to Council approved commitments related to the Saleyards. Cr Flynn is the Council endorsed appointee to the Australian Livestock Markets Association (ALMA) Board.

(b) Cr Cameron O'Neil was an apology for 3 meetings and 4 workshops due to commitments for the following entities:

- Local Government Association of Queensland Policy Executive - Cr O'Neil is the Council endorsed representative for the South West District;
- LGIA Super - Cr O'Neil is a Board Member of the superannuation fund for local government employees and their spouses and other industries and sectors.

Section 186 (1) (d) the total number of the following during the financial year -
 (i) orders made under section 150I(2) of the Act;
 (ii) orders made under section 150AH(1) of the Act;
 (iii) decisions, orders and recommendations made under section 150AR(1) of the Act;

Nil
 1 (Refer to (e) for details)
 Nil

Section 186 (1) (e) each of the following during the financial year—
 (i) the name of each councillor for whom a decision, order or recommendation mentioned in paragraph (d) was made;
 (ii) a description of the unsuitable meeting conduct, inappropriate conduct or misconduct engaged in by each of the councillors;
 (iii) a summary of the decision, order or recommendation made for each councillor; and

Cr Geoff McMullen
 It was alleged that on 23 September 2018 Councillor McMullen shared a post on Facebook titled "meanwhileat council today", the contents of which could reflect negatively on the reputation of the Council and demonstrate a lack of respect for fellow councillors and members of staff – specifically Council staff.
 Reprimand - Details to be provided on Council's website as required by Section 181A and Council's internal website for the information of employees.

Section 186 (1) (f) the number of each of the following during the financial year—
 (i) complaints referred to the assessor under section 150P(2)(a) of the Act by local government entities for the local government;
 (ii) matters, mentioned in section 150P(3) of the Act, notified to the Crime and Corruption Commission;
 (iii) notices given under section 150R(2) of the Act;
 (iv) notices given under section 150S(2)(a) of the Act;
 (v) decisions made under section 150W(a), (b) and (d) of the Act;
 (vi) referral notices accompanied by a recommendation mentioned in section 150AC(3)(a) of the Act;
 (vii) occasions information was given under section 150AF(4)(a) of the Act;
 (viii) occasions the local government asked another entity to investigate, under chapter 5A, part 3, division 5 of the Act for the local government, the suspected inappropriate conduct of a councillor;
 (ix) applications heard by the conduct tribunal about the alleged misconduct of a councillor.

(i) - 0
 (ii) - 0
 (iii) - 2
 (iv) - 0
 (v) - 1
 (vi) - 0
 (vii) - 0
 (viii) - 0
 (ix) - 0

Administrative Action Complaints (s187)

(1) The annual report for a financial year must contain —	
(a) a statement about the local government's commitment to dealing fairly with administrative action complaints; and	<p>Council is committed to the provision of the highest quality and level of services to its community and welcomes feedback. The investigation of concerns or complaints can lead to improvements within Council and the manner in which we maintain services within our community. All complaints received by Council will be considered on their merits and addressed in an equitable and unbiased manner through an established complaints process available on Council's website. Complainants will be treated courteously.</p> <p>Council adopted a new Complaint Management Policy and Process on 22 May 2019 (Council resolution: GM/05.2019/66).</p>
(b) a statement about how the local government has implemented its complaints management process, including an assessment of the local government's performance in resolving complaints under the process.	<p>Council wants to be open, accountable and responsive to the public's needs.</p> <p>A review of Council's complaints process was completed during the financial year, with Council adopting a revised Complaint Management Policy & Process on 22 May 2019 - i.e. The new policy has been in place for a short period.</p> <p>Council worked with the Queensland Ombudsman and Crime and Corruption Commission to ensure that the policy addressed legislative compliance and was based on best practice.</p> <p>The complaints framework (policy and process) is readily available to all employees and members of the public via Council's website: http://www.maranoa.qld.gov.au/council/policies Governance: Complaint Management Policy and Process.</p> <p>Additional steps planned:</p> <ul style="list-style-type: none"> • Incorporating appropriate content and training into the Corporate Induction process; • Training Customer Service Officers and other relevant Council employees on lodgement of complaints; <p>Previously it was difficult to assess the local government's performance, however the new policy provides greater clarity on who conducts internal reviews, the complaint review steps and current status. Each complaint is provided with a reference number and target timeframes.</p>
(2) The annual report must also contain particulars of: (a) the number of the following during the financial year: (i) administrative action complaints made to the local government; (ii) administrative action complaints resolved by the local government under the complaints management process (iii) administrative action complaints not resolved by the local government under the complaints management process; and	<p style="text-align: right;">9</p> <p style="text-align: right;">7</p> <p style="text-align: right;">2</p>
(b) the number of administrative action complaints under paragraph (a)(iii) that were made in a previous financial year.	<p style="text-align: right;">1</p>

Overseas Travel (s188)	
(1) The annual report for a financial year must contain the following information about any overseas travel made by a councillor or local government employee in an official capacity during the financial year— (a) for a councillor—the name of the councillor; (b) for a local government employee—the name of, and position held by, the local government employee; (c) the destination of the overseas travel; (d) the purpose of the overseas travel; (e) the cost of the overseas travel.	Nil overseas travel by a councillor or employee.
(2) The annual report may also contain any other information about the overseas travel the local government considers relevant.	Not applicable

Expenditure on grants to community organisations (s189)

(i) The annual report for a financial year must contain a summary of (a) the local government's expenditure for the financial year on grants to community organisations; and	Details in the tables below.
(b) expenditure from each councillor's discretionary fund, including — (ii) the name of each community organisation to which an amount was allocated from the fund; and (iii) the amount and purpose of the allocation.	Not applicable - Maranoa Regional Council councillors do not have discretionary funds.

Maranoa Regional Council is committed to supporting local and regional initiatives that provide opportunities for the community to access and participate in a wide range of recreational, cultural, environmental, community and economic development projects and activities. There are a number of programs through which Council supports and develops local community organisations:

- Major grants and community grants (2 funding rounds per financial year)
- Non-financial assistance (In-Kind Assistance)
- Ongoing assistance
- Regional Arts Development Fund
- Sponsorship.

In February 2019 Council signed an agreement with Senex, who have agreed to contribute \$15,000 per annum over the next 3 years for a Small Grants category, for funding between \$500-\$3,000.

Major grants and community grants

Organisation	Project	Funding amount
Round 1		
Roma Aero Club Inc.	Multi-purpose area furniture	\$3,000
Surat Hospital Auxiliary	Surat Hospital Community Fete	\$3,629
Surat Ladies Bowling Club	Cooling down the Surat Bowls Club	\$2,302
Roma Show Showjumping Group Inc.	Event and competition showjumping equipment	\$4,190
Roma Polocrosse Club Inc.	Polocrosse Grounds water infrastructure upgrades	\$10,000
Roughlie Community Centre Inc.	Fencing of Children's Playground	\$4,295
Total Round 1		\$27,416
Round 2		
Booringa Action Group	Workshops at Fire & Water Festival	\$3,000
Bendemere Pony Club	Secure boundary fencing at Yuleba Recreation Grounds	\$3,000
Injune Arts	Creative Odyssey event	\$2,463
Surat Bowling Club	Air-conditioning bar area	\$2,302
Surat Returned and Services League	Enhance Freedom Tree in Surat	\$2,745
Zonta Club of Roma	Edge of the Outback event	\$2,990
Roma Bridge Club	Bridge tutor and equipment purchase	\$3,705
Surat & District Development Association	Produce book - 'Surat - Our People, Our Stories'	\$6,274
Surat Clay Target Club	Install storage shed and demountable building	\$10,000
Surat Campdraft Association	Campdraft shade area and dust prevention	\$6,955
Roma & District Cricket Association	Upgrade lighting at Gallas Fox Oval	\$4,330

Injune Men's Shed	Install and equip shed	\$10,000
Eumamurrin Recreation Association	Announcer's and secretary's box	\$10,000
Roma Pony Club	Installation of shade over stables	\$7,461
Mitchell Returned and Services League Combined Sports Club	Installation of Multi-Purpose shed for Mitchell	\$20,000
Total Round 2		\$95,225
Annual total		\$122,641

Council resolved to provide 9 x \$196 bursaries to local community members to attend the Queensland Small Museums Conference which is being held in Roma in October 2019.

Non-financial (in-kind) community assistance

The provision of non-financial assistance is based on the applicant's ability to meet eligibility criteria.

Organisation	Nature of request	Assistance value
Sarah Stone - in support of Ronald McDonald house	Fee waiver	\$145
Edrine Keegan School of Dance	Fee waiver	\$2,683
Eumamurrin Campdraft	In Kind	\$3,500
Wallumbilla Cricket Club	In Kind	\$315
Injune Local Ambulance Committee	In Kind	\$178
Mitchell and District Rugby League Football Club	In Kind	\$900
Lions Club of Roma	In Kind	\$1,500
Injune Churches Together	In Kind	\$178
Injune Community Advisory Network	In Kind	\$178
All Saints Parish Church	Fee waiver	\$185
Dunkeld Pony Club	Fee waiver	\$899
Wallumbilla Heritage Association	In Kind	\$1,050
Mungallala Fire Brigade	In Kind	\$1,558
Returned and Services League Roma Sub Branch	In Kind	\$2,000
Mitchell Returned and Services League Combined Sports Club	In Kind	\$550
Returned and Services League Western District Branch	In Kind	\$115
Mitchell Yumba	In Kind	\$900
Total		\$16,834

Total is not inclusive of the change to the fees and charges structure. This allows any community group to hire local halls for free, and 50% discount for Maranoa residents. A total of **\$28,024** was contributed through these fee waivers.

On-going assistance

Applications for on-going assistance include waivers of Council's fees and charges, roads closures, grounds maintenance work etc. Eligible applications are only entitled to receive one On-going Assistance per term of Council. Council provided assistance to a value of \$18,709 to community groups and organisations in 2018/19.

Fee waivers

Council provides support to community organisations through the waiver of building applications fees and charges. Applications are assessed on a case by case basis. In 2018/19 Council provided \$31,926 in fee waivers.

Sponsorship 2018/19

Organisation	Sponsorship type	Funding amount
Roma Light Horse	Cash sponsorship	\$500
Lions Club of Roma	Cash sponsorship	\$3,500
Young Beef Producers	Cash sponsorship	\$750
Morning Melodies	Cash sponsorship	\$3,100
Heart of Australia	Cash sponsorship	\$2,900
Returned and Services League Western Branch	Cash sponsorship	\$1,500
Easter in the Country Inc.	Cash sponsorship	\$15,000
Roma Cup	Cash sponsorship	\$5,000
Total		\$32,250

Regional Arts Development Fund 2018/19

The Regional Arts Development Fund is a partnership between the Queensland Government and Maranoa Regional Council to support local arts and culture in regional Queensland.

Organisation	Project	Funding amount
Easter in the Country Inc.	Easter in the Country	\$5,630
Wallaroo Art Group	Beating the Drought - Lamp shade, Footstools and Laughs	\$2,560
Wallumbilla Heritage Association Inc.	Scrap Metal Workshop	\$2,521
Creative Injune	Creative Energy	\$2,000
Injune Photography Group	Outback Camera Date	\$3,815
Bymount Creative Circle	Year of the Outback Mosaic Muster	\$10,000
Roma on Bungil Gallery	The Art of Colour	\$3,090
Council Strategic Initiative	Queensland Opera	\$5,000
Council Strategic Initiative	Queensland Ballet / Queensland Music tour	\$7,500
Council Strategic Initiative	Create & Thrive workshops Roma & Injune	\$1,700
Council Strategic Initiative	Arts Ablaze Bursaries	\$900
Total		\$44,716

Total expenditure of \$44,716 was made up of \$25,000 from Arts Queensland and \$17,857 contribution from Maranoa Regional Council and a \$1,071 refund from 2017/18. SW Queensland Regional Arts also contributed \$788 towards the Create & Thrive workshops.



Injune Photography Group - Outback Camera Date

Other Contents (s190 (1)(a), (b), (c) of the Local Government Regulation 2012)

(1) The annual report for a financial year must contain the following information:
(a) the chief executive officer's assessment of the local government's progress towards implementing its 5-year corporate plan and annual operational plan;
(b) particulars of other issues relevant to making an informed assessment of the local government's operations and performance in the financial year;
(c) an annual operations report for each commercial business unit;

Reported in **Part 3 - Our performance** - Pages 47 to 93 (One page summary by strategic priority and function including progress with implementing our plans).

Companion document - **Our performance in focus** - Pages 1 to 331.
(Annual review of the implementation of the operational plan - end of year report by function)

Message from the mayor, councillors & chief executive officer - Page 5.

Not applicable.

Other contents – Joint Local Government Activity (s190(1)(d)(i) of the Local Government Regulation 2012)

(d) details of any action taken for, and expenditure on, a service, facility or activity –
(i) supplied by another local government under an agreement for conducting a joint government activity; and
(ii) for which the local government levied special rates or charges for the financial year;

Nil

Other contents – Special Rates and Charges (s190(1)(d)(ii) of the Local Government Regulation 2012)

Details of any action taken for, and expenditure on, a service, facility or activity for which the local government levied special rates or charges for the financial year.

State Government Precept Special Rate

Council has made a special rate 'State Government Precept Special Rate' of 0.00025894 cents in the dollar on the unimproved capital value of all rateable land categorised as Category 39 – Rural, to fund the cost of the State Government Precept charge, research and 'on-ground' works, which includes a coordinated approach for the control of wild dogs on rural properties throughout the region via the Wild Dog Barrier Fence.

The levy generated total revenue of **\$443,684.15** in the 2018/19 reporting period.

Pest Management Special Rate

Council has made a special rate 'Pest Management Special Rate' of 0.00017536 cents in the dollar on the unimproved capital value of all rateable land categorised as Category 39 – Rural, to fund the cost of pest animals and pest plants management across the Maranoa, including meat and factory baits for two coordinated baiting programs and adhoc baiting, wild dog bonus payments for scalps and the treatment of high priority pest plants in accordance with Council's Pest Management Plan.

The levy generated total revenue of **\$300,474.36** in the 2018/19 reporting period.

Rural Fire Brigade – Special Charge

The Rural Fire Brigade Special Charge was levied on all rateable lands serviced by the rural fire brigades.

Rural Fire Brigade Special Charge

Rural Fire Brigade Annual Charge per assessment

Amby \$74.58

Mungallala \$74.58

Yuleba \$74.58

Orange Hill \$50.00

This was for the purpose of offsetting the cost of the ongoing operation and maintenance of the Rural Fire Brigades. The calculations were based on budgets previously provided, inclusive of a percentage increase to accommodate rising costs.

This levy generated revenue of **\$20,629.66** for the 2018/19 financial year which was distributed to the brigades.

Other contents - Number of Invitations to change tenders (s190(1)(e) of the Local Government Regulation 2012)

The annual report must contain the number of invitations to change tenders under section 228(7) of the *Local Government Regulation 2012* during the year.

There were 5 invitations to change tenders under section 228(7). These were:

- Air Conditioning Rectification Works - Roma Bungil Community Cultural Centre;
- Sale of 3 King Street, Surat;
- Roma Flood Mitigation Project Stage 2a - Structural Concrete Works Tender;
- Construction of Multi-Purpose Facility at Roma Saleyards; and
- Bitumen Reseal Program 2018/19.

Other contents – List of Registers (s190(1)(f) of the Local Government Regulation 2012)

The annual report must contain a list of registers kept by the local government.

- Register of Interests (s 171B - *Local Government Act 2009* / s 289 - *Local Government Regulation 2012*)
- Register of Delegations (s 260 - *Local Government Act 2009* / s 305 - *Local Government Regulation 2012*)
- Register of Local Laws (s 31 - *Local Government Act 2009* / s 14 - *Local Government Regulation 2012*)
- Register of Roads (s 74 - *Local Government Act 2009* - s 57 - *Local Government Regulation 2012*)
- Register of Cost-Recovery Fees (s 98 - *Local Government Act 2009*)
- Asset Register (s 180 - *Local Government Regulation 2012*)
- Register of Infrastructure charges - *Planning Act 2016* - s 264(1), *Planning Regulation 2017* - Schedule 22
- Register of Exemption Certificates - *Planning Act 2016* - s264(2), *Planning Regulation 2017* - Schedule 22
- Private Certifier Application Register - *Planning Act 2016* - s.264(1), *Planning Regulation 2017* - Schedule 22
- Weapons Register - Airports & Saleyards (*Weapons Act 1990* / *Weapons Regulation 2016*)
- Roma Airport – Method Of Work Plan (*Civil Aviation Act 1988* / *Civil Aviation Regulation 1998* / MOS 139 10.11.2.2)
- Aviation Security Incident Register (*Aviation Transport Security Act 2004* / *Aviation Transport Security Regulation 2005* / Transport Security Program)
- Roma Airport – Animal Strike Register (*Civil Aviation Act 1988* / *Civil Aviation Regulation 1998* / MOS 139 / Aerodrome Manual / Wildlife Hazard Management Plan – Section 4.1 – Strike and Cull)
- Roma Airport – Wildlife Hazard Management Plan Cull Register (*Civil Aviation Act 1988* / *Civil Aviation Regulation 1998* / MOS 139 / Aerodrome Manual / Wildlife Hazard Management Plan – Section 4.1 – Strike and Cull)
- Roma Airport Airside Risk Register (*Civil Aviation Act 1988* / *Civil Aviation Regulation 1998* / MOS 139 / Aerodrome Manual / Safety Management System Manual Section 1.8)
- Roma Airport – Notice to Airmen Register (*Civil Aviation Act 1988* / *Civil Aviation Regulation 1998* / Manual of Standards 139 10.3.10 / Aerodrome Manual Part 2 Section 4)
- Roma Airport – AUA and ADA (*Civil Aviation Act 1988* / *Civil Aviation Regulation 1998* / Manual of Standards 139 / Aerodrome Manual Part 2 Section 10 – Control Measures)
- Drug and Alcohol Management Plan Register (*Civil Aviation Regulation 1998* Part 99)
- Security Access Control Database Register (*Aviation Transport Security Regulations 2005*)
- Visitor Identification Card Register (*Aviation Transport Security Regulations 2005*)
- Food Licensing Register (*Food Act 2006*)
- Stock Route Water Facility Agreement Register – stock route management system (*Stock Route Management Act 2002*)
- Stock Route Agistment Register – stock route management system (*Stock Route Management Act 2002*)
- Stock Route Travel Permit Register (*Stock Route Management Act 2002*)
- Waste Collection (urban and commercial/industrial) Register (*Local Government Act 2009*)
- General Animal Register (*Animal Management (Cats and Dogs) Act 2008*)
- Regulated Dog Register (*Animal Management (Cats and Dogs) Act 2008*)
- Dog Breeders Register (*Animal Management (Cats and Dogs) Act 2008*).

For compliance with the *Work Health & Safety Act 2011*, Australian Standards and ISO Standards relating to Council's Safety, Quality & Environment the following registers are maintained:

- Hazardous Chemical Register
- Risk Register
- Incident Register
- Hazard Register
- Audit Register
- Legal and other requirements ENV R002 Register
- Communications Register including Switch on to Safety – Toolbox Talks / Newsletters
- Consultation Function Team meetings / project / adhoc Register
- Hazardous Chemical – Master Register
- Calibration Register
- First Aid Officer Register
- First Aid Kit Register
- Snake Bite Kit Register
- Fire Warden Register
- Health and Safety Representatives Register
- Sharps Register
- Immunisation and Vaccination Register.

Council keeps the following additional registers:

- Council also maintains a Cemetery Register
- Containers for Change Register.

Other contents - Summary of all concessions for rates and charges granted (s190(1)(g) of the Local Government Regulation 2012)

Other contents – Summary of all concessions for rates and charges granted (s190(1)(g))

Pensioner Concession

Council recognises that certain types of pensioners have contributed rates over a period of time and should be afforded a concession to alleviate the impact of rates and charges thereby assisting pensioner property owners to remain in their own homes.

In accordance with Section 120 (1) (a) of the *Local Government Regulation 2012*, Council adopted a Pensioner Rate Concession Policy that granted pensioners a concession of 50% of the general rate, with a maximum limit of \$307.50 per annum.

Eligibility was based on meeting the requirements to qualify under the State Government Pensioner Rate Subsidy Scheme.

Overdue rates of pensioners subject to this section and policy incurred interest in accordance with Section 3.4 of Council's Revenue Statement.

Note: This concession was in addition to the Queensland Government's Pensioner Rate Subsidy and further details with respect to eligibility and application of this concession were outlined in Council's Pensioner Rate Concession Policy.

Total value of pensioner concessions granted – \$169,791.33

No. of pensioners who received maximum concession – 525

No. of pensioners who received a part concession – 54

Non-Profit Community Organisation Concession

A concession was available for general rates to certain organisations where the land use was considered to contribute to the social, cultural or sporting welfare of the community.

A general rate concession of up to 100% was allowed for non-profit and charitable organisations. The concession was subject to written application for the concession.

41 community groups received a concession on the general rates in the 2018/19 financial year with a total value of \$58,751.98.

	<p>Hardship Concession</p> <p>Council recognises that individuals can experience difficulty in meeting their rate commitments and that in some cases it may be appropriate, where genuine financial hardship has been demonstrated, to grant a rates concession to the land owner, for example financial hardship as a result of drought.</p> <p>Applications for concessions on the grounds of hardship were considered by Council on a case by case basis.</p> <p>One application received hardship concession for the 2018/19 year, totalling \$54,504.56.</p> <p>Note: Council may grant eligible applicants a concession by granting the applicant a deferred payment option and or waiving of interest and or approving a full or partial waiver of rates.</p>
<p>Other contents – Report on Internal Audit (s190(1)(h) of the Local Government Regulation 2012)</p>	
<p>The annual report must contain the report on the internal audit for the financial year;</p>	<p>Reported on pages 29 to 30.</p>
<p>Other contents – Summary of Investigation Notices under section 49 (s190(i) of the Local Government Regulation 2012)</p>	
<p>The annual report must contain a summary of investigation notices given in the financial year under section 49 for competitive neutrality complaints;</p>	<p>One competitive neutrality complaint was referred to the Queensland Productivity Commissioner in accordance with section 4 of Council's Complaints Management Policy & Process. There has been no notice of intention to investigate issued under section 49(1)(b) of the <i>Local Government Regulation 2012</i> at this time.</p>
<p>Other contents – Responses to QCA's Recommendations (s190(j) of the Local Government Regulation 2012)</p>	
<p>The annual report for a financial year must contain the local government's responses in the financial year on the QCA's recommendations on any competitive neutrality complaints under section 52(3).</p>	<p>Not applicable, refer above.</p>